

Select Committee Agenda



Governance Select Committee Thursday, 29th September, 2016

You are invited to attend the next meeting of **Governance Select Committee**, which will be held at:

**Committee Room 1, Civic Offices, High Street, Epping
on Thursday, 29th September, 2016
at 7.15 pm .**

**Glen Chipp
Chief Executive**

**Democratic Services
Officer**

M Jenkins (01992 56 4607) mjenkins@eppingforestdc.gov.uk

Members:

Councillors N Avey (Chairman), G Chambers (Vice-Chairman), D Dorrell, L Hughes, S Jones, S Kane, H Kauffman, M McEwen, L Mead, B Rolfe, D Stallan, B Surtees, H Whitbread and D Wixley

SUBSTITUTE NOMINATION DEADLINE:

18:15

1. APOLOGIES FOR ABSENCE

2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)

(Director of Governance) To report the appointment of any substitute members for the meeting.

3. NOTES OF PREVIOUS MEETING (Pages 3 - 8)

(Director of Governance) To agree the notes of the meeting of the Select Committee held on 5 July 2016.

4. DECLARATIONS OF INTEREST

(Director of Governance). To declare interests in any items on the agenda.

In considering whether to declare a pecuniary or a non-pecuniary interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to

paragraph 9 of the Code in addition to the more familiar requirements.

This requires the declaration of a non-pecuniary interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 9 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

5. TERMS OF REFERENCE AND WORK PROGRAMME (Pages 9 - 12)

(Chairman / Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Committee. This is attached along with an ongoing work programme. Members are asked at each meeting to review both documents.

6. REVIEW OF ELECTIONS AND EU REFERENDUM (Pages 13 - 18)

(Returning Officer) To consider the attached report.

7. KEY PERFORMANCE INDICATORS 2016/17 - QUARTER 1 PERFORMANCE (Pages 19 - 38)

(Director of Governance) To consider the attached report and appendices.

8. CORPORATE PLAN KEY ACTION PLAN 2016/17 - QUARTER 1 PROGRESS REPORT (Pages 39 - 44)

(Director of Governance) To consider the attached report and appendix.

9. ANNUAL EQUALITY INFORMATION REPORT 2016 (Pages 45 - 66)

(Director of Governance) To consider the attached report and appendix.

10. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

11. DATE OF NEXT MEETING

The next meeting of the select committee will be held on Tuesday 29 November 2016 at 7.15p.m. in Committee Room 1.